REGULAR MONTHLY BOARD OF DIRECTORS MEETING
MUTUAL NINE

SUMMARY REPORT

Monday, August 9, 2021

Action/Request	Person Responsible
1. Approval of Minutes – a The Regular Monthly Meeting Minutes of July 12, 2021 were approved by general consent of the board to stand as read.	Mutual Board Recording Secretary
2. Building Inspector Report – a RESOLVED to approve the cart pad proposal for Unit 09-233L, work to be done at the shareholder's expense.	Mutual Board Building Inspector Physical Property
3. Unfinished Business – a RESOLVED to ratify rescinded Policy 7507.09 – Golf Cart Pads and adopted 09-7507-1 Golf Cart Pads, Golf Carts, and Scooters; the 28-day posting period has been completed.	Mutual Board Building Inspector Recording Secretary
4. Unfinished Business – b RESOLVED to amend Policy 7557.09 – Caregivers & Care Attendants on a preliminary basis until the 28-day posting period has been completed. The policy will be ratified at the next scheduled monthly meeting and take effect if the Board receives no comments.	Mutual Board Recording Secretary Stock Transfer
5. Unfinished Business – c RESOLVED to rescind resolution dated July 12, 2021 "RESOLVED to ratify the phone poll conducted on June 17, 2021, to approve the month-to-month contract with Four Star Landscape at a cost not to exceed $10,381.00, beginning July 1, 2021. Funds to come from Operating Plan and authorize the President to sign any necessary documentation" to cancel the month-to-month contract with Four Star Landscape.	Mutual Board Building Inspector Physical Property Finance
6. New Business – a RESOLVED that the Board authorizes the following transfers of funds, per detailed and dated resolution, by consent calendar.	Finance Mutual Board

Transfer/ Invoice Date	*Amount*	*Originating/Destination Accounts or Payee*
06/30/21	$25,966.00	Howard Roofing (Invoice #: 2100285)
07/06/21	$100,136.31	US Bank Checking to GRF-US Bank Checking

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<table>
<tr><th>Action/Request</th><th>Person Responsible</th></tr>
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<tr><td>07/06/21</td><td>$170,584.24</td><td>ACH-Direct Debit from Multiple Shareholders to US Bank Checking</td></tr>
<tr><td>07/07/21</td><td>$61,709.61</td><td>US Bank Checking to US Bank Impound</td></tr>
<tr><td>07/20/21</td><td>$40,272.87</td><td>US Bank Restricted Money Mkt. to US Bank Non-Restr. Money Mkt.</td></tr>
<tr><td>07/21/21</td><td>$47,426.41</td><td>US Bank Checking to US Bank Restricted Money Mkt.</td></tr>
<tr><td>07/22/21</td><td>$10,689.37</td><td>Bruno H. Alverez (Invoice #: Multiple)</td></tr>
<tr><td>07/30/21</td><td>$11,000.00</td><td>Cardinal Escrow (Invoice #: Sale of 237F)</td></tr>
<tr><td>07/30/21</td><td>$11,000.00</td><td>Castlehead, Inc. Escrow (Invoice #: Sale of Unit 212I)</td></tr>
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<tr><td>7. New Business – b
RESOLVED to acknowledge that, per the requirements of Civil Code Section 5500(a)-(f), a review has been completed of the Mutual's reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, income and expense statement for the Mutual's operating and reserve accounts, the check registers, the monthly general ledger and delinquent assessment receivable reports, for the month of July 2021.</td><td>Finance
Mutual Board</td></tr>
<tr><td>8. New Business – c
RESOLVED to approve golf cart pad usage between Unit 09-211A and 09-211B.</td><td>Mutual Board
Physical Property
Building Inspector</td></tr>
<tr><td>9. New Business – d
RESOLVED to ratify the phone poll conducted on July 26, 2021, to approve a 3 -year contract with Four Star Landscape at a cost not to exceed $373,716.00 beginning August 1, 2021, to July 31, 2024. Funds to come from Operating Plan and authorize the President to sign any necessary documentation.</td><td>Mutual Board
Physical Property
Building Inspector
Finance</td></tr>
<tr><td>10. New Business – e
RESOLVED to ratify the phone poll conducted on July 26, 2021, to authorize Roseman Law, APC to review the Escape Tax Withholding Deposit Form and Policy 7709.1.9 – Escape Tax Deposit at a cost not to exceed $250.00. Funds to come from Legal and authorize the President to sign any necessary documentation.</td><td>Mutual Board
Physical Property
Building Inspector
Finance</td></tr>
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Action/Request	Person Responsible
11. New Business – f RESOLVED to approve changes to the Escape Tax Withholding Deposit Form.	Mutual Board Mutual Administration Stock Transfer
12. New Business –g RESOLVED to amend Policy 7709.1.9 – Escape Tax Deposit on a preliminary basis until the 28-day posting period has been completed. The policy will be ratified at the next scheduled monthly meeting and take effect if the Board receives no comments.	Mutual Board Stock Transfer Mutual Administration Recording Secretary
13. New Business – h RESOLVED to amend Policy 7530.09 – Withdrawal Inspection on a preliminary basis until the 28-day posting period has been completed. The policy will be ratified at the next scheduled monthly meeting and take effect if the Board receives no comments.	Mutual Board Mutual Administration Stock Transfer Recording Secretary
14. New Business – l RESOLVED to ratify emergency action to repair sprinklers by Four Star Landscape at a cost not to exceed $2,184.00. Funds to come from Operating Budget.	Mutual Board Finance Physical Property Building Inspector
15. New Business – j RESOLVED to approve the planting of a Gold Medallion Tree in Mutual 9 at Unit 210-E per Policy 7425.09 – Garden Areas, Trees, and Shrubs, work to be done at shareholder's expense.	Mutual Board Physical Property Building Inspector
16. New Business – k RESOLVED to approve a notice to be sent out with the Emergency Forms requested by GRF to all Mutual 9 shareholders.	Mutual Board
17. New Business – l RESOLVED to approve to send a questionnaire on Electric Vehicle Charging Stations to all Mutual 9 shareholders.	Mutual Board
18. New Business – m RESOLVED to appoint Beth Mayer (Chair), Diane McFadden, and Pam Turner to the Budget Committee for Mutual 9.	Mutual Board Finance

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Action/Request	Person Responsible
19. New Business – n RESOLVED to approve the planting of a Brachychiton Populneus Bottle Tree in Mutual 9 at Unit 227-I to replace the ailing Hong Kong Orchid tree on the greenbelt per recommendation of Arborist report. Work to be done at shareholder's expense.	Mutual Board Physical Property Building Inspector
20. New Business – o RESOLVED to authorize Physical Property to go out to bids for drain ditch on 232-E with MJ Jurado per safety letter.	Mutual Board Physical Property Building Inspector
21. New Business – p RESOLVED to authorize the shareholder of Unit 09-222I to rent unit.	Mutual Board Stock Transfer
22. New Business – q RESOLVED to ratify resolution dated July 12, 2021 "RESOLVED to approve the golf cart pad for Unit 222-J, work to be done at shareholder's expense.	Mutual Board Physical Property Building Inspector
23. Follow-up **a.** Consent Calendar **b.** Mutual Monthly Finances **c.** Ratify amended Policy 7557.09 – Caregivers & Care Attendants **d.** Ratify amended Policy 7709.1.9 – Escape Tax Deposit **e.** Ratify amended Policy 7530.09 – Withdrawal Inspection **f.** Discuss moving forward with parking violations.	Mutual Board Recording Secretary